Hawaii Youth Conservation Corps Summer Program TEAM LEADER POSITION DESCRIPTION

The Hawaii Youth Conservation Corps (HYCC) is a summer experiential education and community service program for young people to learn the principles of natural resource stewardship and the importance of sustaining Hawaii's unique natural environment. Participants will spend six weeks "in the field" with natural resource managers, educators, scientists and community leaders learning about Hawaiian plants and animals, native ecosystems, watersheds, historic sites, aquaculture, and the current demands being placed on Hawaii's natural resources.

Availability: There will be two to six team leader positions available on each of the following islands: Kauai, Molokai, Maui, and Hawaii Island.

Application Deadline: FEBRUARY 28 (RECEIVED)

Compensation: Team leaders will receive a \$3,000 stipend plus an option of receiving three botany college credits awarded by the University of Hawaii, and the opportunity for a \$1,000 AmeriCorps educational award. All program related expenses such as training and travel is paid for by HYCC.

Duties: As a team leader (TL), your primary responsibility is to maximize the learning experience of team members in a safe environment while minimizing the impact of the team on the natural resources. The TL position is a very important position in the HYCC program. TLs are responsible for their team and for helping to develop an environment that is supportive and conducive to learning. TLs are the authoritative figures that travel with the team during this sixweek period. They are responsible for motivating, developing, disciplining, and looking out for the well being of each of the members. TLs will also be responsible for driving the students to field sites (in program provided vehicles, sometimes off road), working with students in field projects, and making sure that the students are prepared for any upcoming activities. The TL will also assist program directors in coordinating and planning events. They must also keep a record of the team's progress and work efforts.

Minimum Qualifications: All team leader applicants must have a high school diploma and have completed their sophomore year in college. They must also have a valid Hawaii driver's license. It is important to have the ability to work in a team situation and provide direction to the team. Ability to perform physically demanding work such as trail building, working with field tools, hiking with backpacks, and water safety awareness are also important. TLs must be comfortable working in rural, rugged outdoor, marine, and freshwater environments. Applicants should have some previous experience in education and/or Conservation/leadership experience. Applicants should also have previous experience in managing high school and/or college students preferably field/outdoor situations. Experience in planning and coordinating logistics is also necessary. As team leaders will be responsible for driving rented vehicles, applicants should meet minimum age requirements (21 years of age or 24 years of age, depending on island).

Desirable Qualifications: Field leadership and teaching experience. An understanding of natural resource management issues and techniques. Public speaking and community outreach skills.

Inquiries: Check us out on the web at www.hawaiiycc.com. You may email us at yccinfo@ponopacific.com or call us at (808) 735-1221.

Application Requirements: Resume, three work or school related letters of recommendation and a completed application. Application packets may be requested via the contact information above, or downloaded from the website.

Recommendation #3	FOR OFFICE USE ONLY Notes:	Interview Information:	Date Received: □ Complete Application □ Recommendation #1 □ Recommendation #2 □ Recommendation #3
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Hawaii Department of Land and Natural Resources, Kamehameha Schools, AmeriCorps, Pacific Cooperative Studies Unit at the University of Hawaii, and Pono Pacific presents:

Hawaii Youth Conservation Corps Summer Program Team Leader Application Form

Attention Applicant: You are required to submit an application form along with three letters of recommendation and a resume. If at all possible, please send in letters of recommendation and resume at the same time as your completed application. Applicants must hold a valid drivers license and meet the minimum age requirements to rent a vehicle (generally 21 years old). Notification of acceptance will occur in mid April. Answers must be typed or printed legibly in blue or black ink (no pencil please). Please answer all questions to the best of your ability in the space provided. Please do not attach any information that is not requested. YOU ARE RESPONSIBLE FOR FOLLOWING UP WITH US TO INSURE WE HAVE RECEIVED ALL APPLICATION MATERIALS. Please mail application, letters of recommendation, and resume to:

Hawaii Youth Conservation Corps Program 3569 Harding Ave., Unit C Honolulu, HI. 96816

Completed applications may also be faxed to (808) 735-1223 or emailed to yccinfo@ponopacific.com

APPLICATIONS AN	ND REFERENCE F	ORMS MUST	BE RECEI	VED BY FEBRU	ARY 28
Formal Name: First	Last		Preferred na (if different f		
SSN:	Birth date:		Sex:F _	_M State Born:	·
Driver's License Number:		State Issued	l In:		
Email Address:					
Current Mailing Address:	Street/PO Box		City	State	Zip Code
Permanent <i>Mailing</i> Address:			City	S	zip coue
(if different from above)			City	State	Zip Code
Current Street Address:	Street/PO Box		City	State	Zip Code
Permanent Street Address:	g:(D0. D				
(if different from above)	Street/PO Box		City	State	Zip Code
Current Daytime/ Cell Telep	hone:	Evenii	ng/ Home Te	lephone:	
If Enrolled, College/Institution	•				
Current Standing:SOJF	RSRGraduate	ed Ma	jor:		
How did you first hear about Flyer W	our program?	School visit (w TV C	hich school? areer Fair	Other:	Radio
*If applying for more than or must provide own means of			"1" being yo	our 1 st choice. Par	ticipants
Location(s) applying for*:			Kona	Molokai	Maui
Have you previously particip	oated in an AmeriCo	orps program?	If so, how ma	any terms?	

Short Answers

The following questions are to help us gain a more in-depth perspective of you.	Each answer should not
exceed 2-3 paragraphs.	

1. Please list any courses, leadership positions, or experiences you have taken/had that you feel would be relevant to your participation in this program (please list most recent ones first):
2. Why do you want to be a team leader in the HYCC program? What are your goals and expectations?
3. What do you consider to be your greatest strengths? Which things would you most like to improve about yourself?
4. What do you consider the most important quality a leader of a small team should have?

5. Describe an experience when, as a leader, you had to counsel/help one of your team members or students in a difficult situation. What was the situation and how did you handle it? Could you have improved the way you handled it? If yes, how so?
6. What do you think is the biggest threat to Hawaii's environment? How would you
solve this problem?
7. What would you like the participants in this program to gain at the end of the summer? How would you like to help them accomplish this?

PLEASE READ BEFORE SIGNING

This program requires that you actively participate in rugged terrain, on/in the water, and/or in bad weather, with minimal or no facilities (bathrooms, etc.). Members will be based on the islands of Kauai, the Big Island, Oahu, Maui, or Molokai and must provide their own transportation to and from designated worksites. Program timeframe will involve all weekdays (except holidays) for seven weeks from June to July. Members must be available 7:00 am to 5:00 pm Monday – Friday and able to participate in possible nighttime excursions, early morning excursions, and/or occasional weekend activities. The HYCC program may also include extensive overnight activities where members will asked to camp for the duration of the week (especially on the Big Island, Molokai, Maui, and Kauai). There will also be one to two neighbor island trips (airfare, food, and lodging paid for by HYCC program). The team leader is responsible for overseeing all team logistics including preparation of the upcoming work week and week activities. Some responsibilities include calling site managers, picking up vehicles, and purchasing food for camping. (Purchasing food and picking up vehicles occurs during the weekend). Team leaders are also not allowed to smoke, consume alcohol, or use any illegal substances. All team leaders are subject to drug testing.

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1. Are there any circumstances, including any men from completely participating in the program? If s	
2. Who will provide your transportation to and fro	m the meeting site?
3. Will you be able to entirely commit your time be	tween the dates stated above?
4. Are there any other obligations that would affect your responsibilities as a team leader? If yes, please	
I certify that all of the statements made in this a	pplication are true to the best of my knowledge.
Applicant's signature or typed name:	Date:

Hawaii Youth Conservation Corps 3569 Harding Ave, Unit C Honolulu, HI 96816 Ph: (808) 735-1221 Fax: (808) 735-1223 www.hawaiiycc.com

^{*} Note: HYCC participants must be able to perform efficiently the physical and mental duties of the position. Qualified applicants with disabilities who can perform the essential functions of the volunteer position are encouraged to apply. The State of Hawaii and Kupu are committed to making reasonable accommodations on a case-by-case basis.