

Interstate Compact on the Placement of Children (ICPC): REFERRAL WORKFLOW

Sending State: CWS WORKER

- Determines that child's permanent or concurrent plan includes possible ICPC placement.
- Determines what type of ICPC regulation applies
- Submits ICPC request through NEICE to the Provider.

Sending State: PROVIDER

- Upon receipt of a complete packet, transmits the referral to the Receiving State via NEICE or email (depending on whether the state is a NEICE member) within 5 business days.

Receiving State

- Receives, processes and assigns referral for completion of a home study.
- Reviews the home study and placement recommendation.
- Approves or denies the request for placement.
- Sends the home study and placement decision to the Provider.



Home Study Timelines

- Per ICPC Reg. 2*, section 7a, the Receiving State shall complete the Safe and Timely Interstate Home Study report within 60 days (20 business days for a Reg. 7 Referral). This report may or may not include a recommendation for placement.
- Per Reg. 2*, section 8a, the Receiving State shall provide final approval or denial for the placement resource as soon as practical but no later than 180 calendar days from receipt of the home study request. This 6-month timeframe is given to accommodate licensure or other Receiving State requirements applicable to foster or adoptive home study requests.

Sending State: CWS WORKER

- During the home study process, if there is consideration or a plan to send the child on a visit with the prospective caregiver, CWS worker shall review Regulation 9* so that the visit remains in compliance with ICPC.
- Visits under 30 days are not subject to ICPC.



Visitation Violation and Possible Consequences

- **Regulation 9**
- *If the intent is to send the child on a visit with no return date (i.e. allow child to remain post 30 days or until the home study is completed), this will be considered an Article III** violation as the visit is now considered an illegal placement and the following consequences may occur:*
 - No supervision services;
 - Home study process and/or placement recommendation impacted;
 - Receiving State may request the Sending State make immediate arrangements for child's return;
 - Accessing medical and educational services for child impacted;
 - Delayed permanency;
 - Sending State's relationship with the Receiving State impacted; and
 - Financial sanctions for failure to comply with Adoption and Safe Family Act (ASFA).

Sending State: PROVIDER

- Receives and reviews the completed home study and placement recommendation.
- Informs the CWS worker through NEICE that the home study and placement decision are ready to be reviewed.



Placement Approval Timeline

- Per Regulation 6*, approval to place a child is valid for 6 months from the date the Receiving State signs off on the 100-A.

Sending State: CWS WORKER

- Placement will be used:
 - complete the 100-B form confirming the child's placement date. The 100-B form is needed in order for the Receiving State to initiate supervision of the child;
 - provide the required placement documents (i.e. court order, copies of birth certificate, social security card);
 - notify court of travel plan; and
 - make travel arrangements.
- Placement will not be used:
 - complete the 100-B form to close out ICPC case.

* https://aphsa.org/OE/AAICPC/ICPC_Regulations.aspx

** https://aphsa.org/AAICPC/AAICPC/text_icpc.aspx